

MINUTES

The regular Monthly Meeting was called to order at 4:35 p.m., on Monday, May 15, 2023, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, Ellen Russell, and Loren Fitzgerald.

Board Members absent: None.

Others present: John Wright and Rick Duzick.

OPENING

1.1. The Chairman called the meeting to order.....Mr. Wilcox

1.2. The Secretary called the roll Mr. Fitzgerald

1.3..Approval of the April, 2023 regular monthly meeting minutes.....Mr. Wilcox

The April 2023 regular monthly meeting minutes were approved as submitted. Motion by Loren Fitzgerald and second by Dennis Goodenough, all in favor, motion carried.

1.4. Approval of the April 2023 bills.....Mr. Wilcox

The April 2023 bills were approved as paid. Motion by Ellen Russell and second by Shawn Wolfinger, all in favor, motion carried.

2. ITEMS OF DISCUSSION

2.1.Personnel..... Mr. Wright

2.1.1 Mr. Wright restated that Daniel Weidner has started his position and is completing his job requirements in an efficient manner. He will be training as an Inspector for our housing programs.

2.2.General Administration.....Mr. Wright/Mr. Duzick

2.2.1. None.

2.3.Business and Finance Mr. Wright

2.3.1. Mr. Wright stated that the Tractor Supply building construction is continuing in a timely manner. Any ongoing issues seem to be resolved. An opening date in the next couple of months is still possible.

2.3.2. None.

3. OTHER BUSINESSMr. Wilcox / Mr. Wright

3.1.1. An Executive Session opened at 4:38 p.m. with Mr. Wright discussing progress related to our current and possible future economic development projects. The Executive Session concluded with Mr. Wright reviewing legal matters with our Board as discussed with Anne Leete, PCHRA Solicitor. After closing of the Executive Session at 4:56 p.m., Mr. Wright stated that he would continue discussions with our Solicitor to receive updated information pertaining to any current Agency legal issues. There was no action taken by the Board upon leaving the Executive Session.

4. CLOSING

4.1.1. Motion for Adjournment.....Mr. Wilcox
There being no further business, Dennis Goodenough made a motion, and a second by Loren Fitzgerald, adjourned the meeting at 4:57 p.m. All were in favor.

Loren Fitzgerald, Secretary