

MINUTES

The regular Monthly Meeting was called to order at 12:45 p.m., on Thursday, December 22, 2022, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Shawn Wolfinger, Loren Fitzgerald, Ellen Russell and Dennis Goodenough.

Board Members absent: Jeff Wilcox.

Others present: John Wright and Rick Duzick. No attendance by zoom or phone.

OPENING

1.1. The Chairman called the meeting to order Mr. Wolfinger

1.2. The roll was called Mr. Fitzgerald

1.3..Approval of the November, 2022 regular monthly meeting minutes Mr. Wolfinger

The November, 2022 regular monthly meeting minutes were approved as submitted. Motion by Dennis Goodenough and second by Loren Fitzgerald, all in favor, motion carried.

1.4. Approval of the November, 2022 bills..... Mr. Wolfinger

The November, 2022 bills were approved as paid. Motion by Dennis Goodenough and second by Loren Fitzgerald, all in favor, motion carried.

1.5. The meeting shall be open to the public for questions and comments on the agenda with a 3-minute limit per person..... Mr. Wolfinger

None

2. ITEMS OF DISCUSSION

2.1.Personnel..... Mr. Wright

2.1.1 Mr. Wright stated that Agency personnel have been meeting with Deb Thompson of Strategy Solutions to complete the succession process.

2.1.2. None.

2.2.General Administration.....Mr. Wright/Mr. Duzick

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2.2.1. None.

2.3. Business and Finance..... Mr. Wright

2.3.1. Mr. Wright stated that site and building work has continued on the Tractor Supply site. Estimated completion is 1st qtr. 2023.

3. OTHER BUSINESSMr. Wolfinger / Mr. Wright

3.1.1. None.

4. CLOSING

4.1.1. Motion for Adjournment.....Mr. Wolfinger

There being no further business, Ellen Russell offered a motion to adjourn the meeting at 12:46 p.m. Loren Fitzgerald offered a second. All were in favor. None opposed.

Loren Fitzgerald, Secretary