

MINUTES

The regular Monthly Meeting was called to order at 4:46 p.m., on Monday, October 16, 2023, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, Loren Fitzgerald and Ellen Russell.

Board Members absent: None.

Others present: Rick Duzick, Absent: John Wright.

OPENING

1.1. The Chairman called the meeting to order.....Mr. Wilcox

1.2. The Secretary called the roll ..... Mr. Fitzgerald

1.3..Approval of the August, 2023 Regular meeting minutes.....Mr. Wilcox

The August, 2023 Regular meeting minutes were approved as submitted. Motion by Dennis Goodenough and second by Shawn Wolfinger, all in favor, motion carried.

1.4. Approval of the August and September, 2023 bills.....Mr. Wilcox

The August and September, 2023 bills were approved as paid. Motion by Loren Fitzgerald and second by Ellen Russell, all in favor, motion carried.

2. ITEMS OF DISCUSSION

2.1.Personnel.....Mr. Duzick

2.1.1 None.

2.2.General Administration.....Mr. Duzick

..

2.2.1. None.

2.3.Business and Finance.....Mr. Duzick

2.3.1. Mr. Duzick stated that Mr. Smith is in continued discussion with the Borough of Galeton pertaining to the Chattanooga Labeling building. The PCRA has not been

involved in the process. Mr. Duzick stated that there has not been any new information pertaining to the DEP test requirements at the Tractor Supply site.

2.3.2. Mr. Duzick stated that the Agency is in contact with USDA to review lease requirements for the FSA location at our office. The estimated new lease date would be June 1, 2025. The Board will be updated as information is received and or requested.

3. OTHER BUSINESS ..... Mr. Wilcox / Mr. Duzick

3.1.1. An Executive Session was not required at the meeting. There was not any new information received pertaining to reuse funding.

4. CLOSING

4.1.1. Motion for Adjournment.....Mr. Wilcox  
There being no further business, Loren Fitzgerald made a motion, and a second by Shawn Wolfinger, adjourned the meeting at 4:50 p.m. All were in favor.

---

Loren Fitzgerald, Secretary