

MINUTES

The regular Monthly Meeting was called to order at 4:39 p.m., on Wednesday, February 19, 2025, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Ron Rapp, Jason Fourness and Loren Fitzgerald-phone.

Board Members absent: None.

Others present: Rick Duzick.

OPENING

1.1. The Chairman called the meeting to order.....Mr. Wilcox

1.2. The Secretary called the roll..... Mr. Fitzgerald

1.3..Approval of the January, 2025 Regular and Annual meeting minutes...Mr. Wilcox

The January, 2025 Regular and annual meeting minutes were approved as submitted. Motion by Shawn Wolfinger and second by Ron Rapp, all in favor, motion carried.

1.4. Approval of the January, 2025 Bills.....Mr. Wilcox

The January, 2025 bills were approved as paid. Motion by Shawn Wolfinger and second by Ron Rapp, all in favor, motion carried.

2. ITEMS OF DISCUSSION

2.1.Personnel.....Mr. Wilcox/Mr. Duzick

2.1.1 There was not any Personnel issues brought before the Board this month.

2.2.General Administration... ..Mr. Wilcox/ Mr. Duzick

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2.2.1. Mr. Duzick updated the Board on the status of the availability of the Route 6 property for economic development in the County.

2.2.2. Mr. Duzick stated that Potter County Commissioners have implemented a housing rehab program for elderly and handicap individuals in Potter County. Program regulations are being reviewed at this time to complete the rehab process.

2.3. Business and Finance.....Mr. Duzick

2.3.1. Mr. Duzick stated that the Fiscal year 2024 onsite audit review took place the second week of February 2025. The audit process is on time for submission in March, 2025.

3. OTHER BUSINESS Mr. Wilcox / Mr. Duzick

3.1.1. An Executive Session for economic development issues in the County was opened at 4:50 p.m. No action was taken by the Board upon leaving the Session.

3.1.2. Mr. Duzick had Bank signature cards available for Board Members to sign.

4. CLOSING

4.1.1. Motion for Adjournment.....Mr. Wilcox
There being no further business, Shawn Wolfinger made a motion, and a second by Loren Fitzgerald, adjourned the meeting at 4:51 p.m. All were in favor.

Loren Fitzgerald, Secretary