

MINUTES

The regular Monthly Meeting was called to order at 12:20 p.m., on Monday, December 18, 2023, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, Loren Fitzgerald and Ellen Russell-zoom.

Board Members absent: None.

Others present: John Wright and Rick Duzick.

OPENING

1.1. The Chairman called the meeting to order.....Mr. Wilcox

1.2. The Secretary called the roll..... Mr. Fitzgerald

1.3..Approval of the November, 2023 Regular meeting minutes.....Mr. Wilcox

The November, 2023 Regular meeting minutes were approved as submitted. Motion by Ellen Russell and second by Dennis Goodenough, all in favor, motion carried.

1.4. Approval of the November, 2023 bills.....Mr. Wilcox

The November, 2023 bills were approved as paid. Motion by Loren Fitzgerald and second by Shawn Wolfinger, all in favor, motion carried.

2. ITEMS OF DISCUSSION

2.1.Personnel.....Mr. Wright

2.1.1 None.

2.2.General Administration... ..Mr. Goodenough/Mr. Wright

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2.2.1. Mr. Wright stated that the he is reviewing possible projects starting in the community.

2.2.2. Mr. Goodenough discussed the meeting he had with the owner of the Crittenden and Mr. Wright to discuss possible demo work in the Crittenden. The Owner was given the name of a Construction Group in the community, which he hired to start

roof and building cleanup. It was stated that possibly the County could utilize some of the Act 13 funds to help with demo or construction if they qualified.

2.2.3. Mr. Goodenough updated the Board on the County's decision to appoint representatives to the SEDS Board in Ridgway. It was stated at this time that Nancy Grupp and Doug Morley were tentatively being appointed. Ellen Russell was named as a Board Member to be on the Committee. John Wright and Rick Duzick were given as possible Members from the Agency.

2.3.Business and Finance.....Mr. Wright/Mr. Duzick

2.3.1. Mr. Duzick stated that Representatives from Farm Service and Natural Resources visited our local office for a walk through and discussion of future use of the building. PCRA will update the Board as information is received.

2.3.2. Mr. Duzick stated that our Agency has forwarded initial building/lease information to USDA for review. The Board will be updated as information is received and or requested.

3. OTHER BUSINESS .....Mr. Wilcox / Mr. Wright

3.1.1. An Executive Session was not required at this meeting. There was not any new information received pertaining to reuse funding/expenses closeout letter from our Solicitor.

3.1.2. A Board Member requested that John Wright contact our Solicitor at Acker & Larsen and review the legal requirements of the deed and lease, after discussion with the Board pertaining to the legal use of the old Ambulance Building..

4. CLOSING

4.1.1. Motion for Adjournment.....Mr. Wilcox  
There being no further business, Dennis Goodenough made a motion, and a second by Shawn Wolfinger, adjourned the meeting at 12:30 p.m. All were in favor.

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Loren Fitzgerald, Secretary