

MINUTES

The Special monthly meeting of the Potter County Housing Authority was opened at the CAMA office at 4:00 p.m. on Tuesday, June 27, 2023, at Toles Hollow Rd, Coudersport PA 16915. The Special meeting of the Potter County Housing Authority opened at 5:00 p.m. at the office at 109 Market St., Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, and Ellen Russell.

Board Members absent: Loren Fitzgerald.

Others present: John Wright and Rick Duzick, Anne Leete, Solicitor, William Krog, Chairman, Todd Brown, Bev Morris, Boro Manager, Munelle Snay, Paul Herzig, George Stenhach, Solicitor and John Segursky, Engineer.

OPENING

1.1.The Chairman called the meeting to order.....Mr. Wilcox

1.2.The Asst. Secretary-Treasurer shall call the roll.....Ms. Russell

1.3.Prior 2023, Special meeting minutes.....Mr. Wilcox

There were no prior month Special meeting minutes.

1.4.Prior 2023, Special meeting bills.....Mr. Wilcox

There were no prior month Special meeting bills.

1.5. There were not any public comments.

2. ITEMS OF DISCUSSION

2.1.Personnel.....Mr. Wright/Mr. Goodenough

2.1.1. None.

2.2.General Administration

2.2.1. Mr. Wright and Mr. Duzick offered the Fiscal year 2023-2024 draft budget for review and approval by the Board Members. A motion was offered by Dennis Goodenough and a second by Shawn Wolfinger to accept the budget as presented with a 6.5% annual raise for regular employees. All were in favor. None opposed.

3. OTHER BUSINESS

3.1.1. Mr. Wright opened the Executive Session with a discussion with the Board and the PCHA Solicitor pertaining to the CAMA meeting held at 4:00 p.m. on Tuesday June 27, 2023. The Board reviewed the calculation of the increased sewer costs for Freeman House offered by CAMA and offered to forward any documentation that the Solicitor may need to continue her review. The Board will continue discussion with our Solicitor and CAMA for possible resolution to this issue. No formal motion was offered upon Session closing.

4. CLOSING

4.1. Motion for adjournment..... Mr. Wilcox

There being no further business, the regular monthly meeting was adjourned at 5:18 p.m., on a motion by Shawn Wolfinger and a second by Dennis Goodenough. All were in favor. None were opposed. The CAMA meeting was adjourned at 4:55 p.m.

Ellen Russell, Asst. Secretary-Treasurer