

MINUTES

The Regular monthly meeting of Housing Opportunities Corporation of Potter County was called to order at 4::58 pm, on Monday, May 15, 2023, at 109 Market Street, Coudersport PA 16915

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, Ellen Russell, and Loren Fitzgerald.

Board Members absent: None.

Others present: John Wright and Rick Duzick.

OPENING

1.1.The Chairman called the meeting to order.....Mr. Wilcox

1.2.The Secretary called the roll.....Mr. Fitzgerald

1.3.Approval of the April 2023, regular monthly meeting minutes.....Mr. Wilcox

The April 2023, regular monthly meeting minutes were approved as submitted. Motion by Loren Fitzgerald and second by Dennis Goodenough. All in favor. None opposed.

1.4.Approval of the April 2023 bills.....Mr. Wilcox

The April 2023 bills were approved as paid. Motion by Dennis Goodenough and second by Shawn Wolfinger. All were in favor. None opposed.

2. OTHER BUSINESS.....Mr. Wright/Mr. Duzick

2.1.1. Mr. Duzick offered resolution# 23-05-01HO for approval for writing off tenants for fiscal year 2023. The total amount of tenant write-off was \$2,334.00. A motion was offered by Dennis Goodenough and a second by Ellen Russell to accept the resolution as stated. All were in favor. None opposed.

3. CLOSING

3.1.Motion for adjournment..... Mr. Wilcox

There being no further business, the regular monthly meeting was adjourned at 5:00 p.m., on a motion by Loren Fitzgerald and a second by Shawn Wolfinger. All were in favor. None were opposed.

Loren Fitzgerald, Secretary