

MINUTES

The Regular monthly meeting of Housing Opportunities Corporation of Potter County was called to order at 4:33 pm, on Tuesday January 16, 2024, at 109 Market Street, Coudersport PA 16915

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough and Ellen Russell.

Board Members absent: Loren Fitzgerald.

Others present: John Wright and Rick Duzick.

OPENING

1.1.The Chairman called the meeting to order.....Mr. Wilcox

1.2.The Asst. Secretary-Treasurer called the roll.....Ms. Russell

1.3.Approval of the December, 2023, Regular meeting minutes.....Mr. Wilcox

The December, 2023 Regular meeting minutes were approved as submitted. Motion by Dennis Goodenough and second by Shawn Wolfinger. All in favor. None opposed.

1.4.Approval of the December, 2023 bills.....Mr. Wilcox

The December, 2023 bills were approved as paid. Motion by Shawn Wolfinger and second by Dennis Goodenough. All were in favor. None opposed.

2. OTHER BUSINESS.....Mr. Wright

2.1.1. Mr. Duzick requested that the Board review the 2024 PA Procurement Bidding levels to be approved for the calendar year. A motion was offered by Dennis Goodenough and a second by Shawn Wolfinger to accept the procurement levels as given. All were in favor. None opposed.

3. CLOSING

3.1.Motion for adjournment..... Mr. Wilcox

There being no further business, the regular monthly meeting was adjourned at 4.34 p.m., on a motion by Dennis Goodenough and a second by Shawn Wolfinger. All were in favor. None were opposed.

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Ellen Russell, Asst. Secretary-Treasurer