

MINUTES

The regular Monthly Meeting was called to order at 4:19 p.m., on Monday, February 16, 2021, at 109 Market Street, Coudersport.

Board Members present: Jeff Wilcox- Boardroom, Shawn Wolfinger, Dennis Goodenough, Loren Fitzgerald and Ellen Russell-(Zoom Meeting).

Board Members absent: None.

Others present: John Wright- Boardroom, Rick Duzick, Paul Heimel, H. Kines- Leader Enterprise-(Zoom Meeting), Amanda Hoffman, Brian Thompson (Conference room phone)

OPENING

1.1. The Chairman called the meeting to order at 4:19 p.m.....Mr. Wilcox

1.2. The roll was called ..... Mr. Fitzgerald

1.1.Approval of the January 2021 meeting minutes .....Mr. Wilcox

The January 2021 regular monthly meeting minutes were approved as submitted. Motion by Loren Fitzgerald, second by Ellen Russell, all in favor, motion carried.

Approval of the January 2021 bills.....Mr. Wilcox

The January 2021 bills were approved as paid. Motion by Shawn Wolfinger and second by Dennis Goodenough, all in favor, motion carried.

1.2. There were no public questions or comments.

2. ITEMS OF DISCUSSION

2.1.Personnel..... Mr. Wright

The Board Members did not hold an Executive Session during this meeting.

2.2.General Administration.....Mr. Wright

2.2.1. Mr. Wright discussed the role of PCRA in real estate sales and general public requests for property information. The Board Members discussed in particular the possible sale of property owned by the Charter group. They gave their opinion on the role of Bill Smith a Pittsburgh Realtor hired to sell the properties and his ability to communicate with our Executive Director pertaining to this sale.

2.3. Business and Finance ..... Mr. Wright

2.3.1. Mr. Wright gave an update on the progress of sending the PCC Board Minutes of the Agency. The PCRA has sent minutes to the Commissioner's Secretary for review and response.

3. OTHER BUSINESS ..... Mr. Wilcox / Mr. Wright

3.1.1. The Board Members did not open an Executive Session pertaining to Real Estate. Mr. Wright did discuss the Potter Pak appraisal that was received to assist with the possible sale of the property. All of the Board Members will receive a copy or section of the appraisal.

3.1.2. The PCRA will implement the new PA procurement levels for calendar year 2021. The bid limits are updated generally each year by the State.

4. CLOSING

4.1.1. Motion for Adjournment..... Mr. Wilcox

There being no further business, Loren Fitzgerald made a motion, and a second by Dennis Goodenough, adjourned the meeting at 4:40 p.m. All were in favor.

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Loren Fitzgerald, Secretary