

MINUTES

The regular Monthly Meeting was called to order at 4:25 p.m., on Tuesday, January 18, 2022, at 109 Market Street, Coudersport, PA 16915.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, Ellen Russell, and Loren Fitzgerald by Zoom.

Board Members absent: None.

Others present: John Wright and Rick Duzick. Paul Heimel and Erik Gurney were present by Zoom.

OPENING

1.1. The Chairman called the meeting to order .....Mr. Wilcox

1.2. The roll was called ..... Mr. Fitzgerald

1.3..Approval of the December, 2021 meeting minutes .....Mr. Wilcox

The December 2021 regular monthly and special meeting minutes were approved as submitted. Motion by Dennis Goodenough and second by Loren Fitzgerald, all in favor, motion carried.

1.4. Approval of the December 2021 bills.....Mr. Wilcox

The December, 2021 bills were approved as paid. Motion by Ellen Russell and second by Dennis Goodenough, all in favor, motion carried.

2. ITEMS OF DISCUSSION

2.1. Personnel..... Mr. Wright

2.1.1 Mr. Wright had a brief discussion with the Board pertaining to continued review of personnel replacement options going forward. He also discussed the current covid protocols being utilized in the office.

2.2.General Administration.....Mr. Wright/Mr. Duzick

2.2.1. None.

2.3.Business and Finance..... Mr. Wright

2.3.1. Mr. Wright discussed the Tractor Supply well monitoring process being completed for DEP and stated that the overall project is going forward. He also stated that the Potter Pak sale should be closing in February 2022.

3. OTHER BUSINESS .....Mr. Wilcox / Mr. Wright

3.1.1. The Board approved the PA Department of Labor and Industry Bidding thresholds as submitted for calendar year 2022. A motion was given by Shawn Wolfinger and a second by Dennis Goodenough to accept the updated bidding levels. All were in favor, none opposed.

3.1.2. Mr. Wright handed out Public employee and officer ethics forms to be completed by the Board Members and returned to the office.

4. CLOSING

4.1.1. Motion for Adjournment.....Mr. Wilcox

There being no further business, Dennis Goodenough made a motion, and a second by Shawn Wolfinger, adjourned the meeting at 4:32 p.m. All were in favor.

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Loren Fitzgerald, Secretary