

MINUTES

The Annual Reorganization meeting was called to order at 4:00 pm, on Tuesday, January 17, 2023, at 109 Market Street, Coudersport.

Board Members present: Jeff Wilcox, Shawn Wolfinger, Dennis Goodenough, and Ellen Russell-zoom.

Board Members absent: Loren Fitzgerald

Others present: John Wright, Rick Duzick and Deb Thompson- Strategy Solutions.

1. OPENING

1.1.The Chairman called the meeting to order.....Mr. Wilcox

1.2.The roll was called.....Ms. Russell

1.3.There were no public questions or comments and no phone contacts.

2. ELECTION OF OFFICERS

Chairman: **Jeff Wilcox**

Vice Chairman: **Shawn Wolfinger**

Treasurer: **Dennis Goodenough**

Secretary: **Loren Fitzgerald**

Assistant Secretary/Treasurer: Ellen Russell

Motion made by Shawn Wolfinger, second by Dennis Goodenough, all in favor,
motion carried for calendar year 2023.

3. APPOINTMENT OF SOLICITOR

Solicitor: **Ann Leete** Rate \$200/ hour

Solicitor: **Acker & Larsen Law Firm** Rate \$250/ hour (real estate)

Motion made by Shawn Wolfinger, second by Dennis Goodenough, all in favor,
motion carried for calendar year 2023.

4. APPOINTMENT OF DEPOSITORIES:

The following financial institutions have been designated as depositories for use by Housing Opportunities Corporation of Potter County: Citizens & Northern Bank, Northwest Savings

Bank, First Citizens Community Bank, Juniata Valley Bank, and other investment agencies as needed.

Motion made by Dennis Goodenough, second by Shawn Wolfinger, all in favor, motion carried for calendar year 2023.

5. DATE, TIME, AND LOCATION OF MEETING:

The regular monthly meeting of Housing Opportunities Corporation of Potter County will be held on the third Monday of every month as needed. The meeting will take place after the close of the Potter County Redevelopment Authority’s meeting, with the exception of January and February’s meeting which will be held on the third Tuesday, in the Board Room at the Authority’s office located at 109 Market Street, Coudersport, PA.

Motion made by Shawn Wolfinger, second by Ellen Russell, all in favor, motion carried for calendar year 2023.

6. APPOINTMENT OF COMMITTEES:

Budget Committee:

Chairman—Ellen Russell
Member—Shawn Wolfinger
Alternate—Dennis Goodenough

Personnel Committee:

Chairman—Dennis Goodenough
Member—Jeff Wilcox
Alternate—Loren Fitzgerald

Motion made by Dennis Goodenough, second by Shawn Wolfinger, all in favor, motion carried for calendar year 2023.

7. CLOSING:

7.1.Motion for adjournment.....Mr. Wilcox

There being no further business, on a motion by Shawn Wolfinger and second by Dennis Goodenough, the meeting was adjourned at 4:08 p.m. All were in favor. None opposed.

Ellen Russell, Asst. Secretary-Treasurer