

MINUTES

The Regular Monthly Board Meeting was called to order at 4:02 p.m., on Monday, December 21, 2020, at 109 Market Street, Coudersport.

Board Members present: Jeff Wilcox, Dennis Goodenough, Ellen Russell, Shawn Wolfinger, and Loren Fitzgerald-(Conference room phone).

Board Members absent: None

Others present: Bob Hooftallen, Haley Kines-Leader Enterprise, and Genny Tilton-owner of Ace Hardware (Conference room phone) and John Wright-Boardroom.

1. OPENING

1.1.The Chairman shall call the meeting to order.....Mr. Wilcox

1.2.The Secretary shall call the roll Mr. Fitzgerald

1.3.Invocation – moment of silence.....Mr. Wilcox

1.4.Salute to the FlagMr. Wilcox

1.5.Approval of the November, 2020 regular meeting minutesMr. Wilcox

The November 2020 regular monthly meeting minutes were approved as submitted.
Motion by Shawn Wolfinger, second by Dennis Goodenough, all in favor, motion carried.

1.6.Approval of the November, 2020 billsMr. Wilcox

The November 2020 bills were approved as paid. Motion by Loren Fitzgerald, second by Dennis Goodenough, all in favor, motion carried.

1.7.The meeting shall be opened to the public for questions and comments on the agenda with a 3-minute limit per person.....Mr. Wilcox

Genny Tilton read statement to hold discussion about PCH & RA real estate sale; (copy Attached). Mr. Wright requested her comments in writing, Board will receive and respond.

2. ITEMS OF DISCUSSION

2.1.Personnel..... Mr. Wright

2.1.1. Executive session-personnel changes, appointments-positions, time approval.

Deferred to end of Meeting.

2.1.2. Deliberations/strategy going forward—Executive session.

Deferred to end of meeting.

2.2.General Administration..... Mr. Wright

2.2.1 Review South East Street Real Estate listing – Lot along with S. West Street Lot will be listed with Trails End and added to multi list.

2.2.2.

2.2.3.

2.2.4.

2.3.Business and Finance..... Mr. Wright

2.3.1. HUD financial update- Audit update PCHA site-work complete.

Meeting w/HUD in RD’s absence; Barnes Saly working on audit.

2.3.2. Update project work. Review Hallway & Flooring at HH and FH was held, update each month.

2.3.3. Honeoye Haven Service Coordinator program funding/termination. Program complete with departure of Jennifer Madison. Program extension on PT basis, not cost effective.

3. OTHER BUSINESSMr. Wilcox / Mr. Wright

3.1.0 Haley Kines encouraged upgrade of PCHA website; Timely release of minute as well as noting of meeting dates and times.

3.1.1. Update on Office lease requested work & update Real Estate decisions.

3.1.1. Review remote work progress; covid staff impact. Exec. Director Wright Reviewed our remote access response to covid-19. Deputy Director Duzick is finally out of the hospital and completing rehab.

4. CLOSING

4.1.Motion for adjournment.....Mr. Wilcox

There being no further business, Shawn Wolfinger made a motion and a second by Dennis Goodenough adjourned the meeting at 4:47 p.m. All were in favor.

Loren Fitzgerald, Secretary